

Onion River Exchange Board Meeting, August 10, 2017.

Present: Edisa, Amanda, Eric, Bill, Dotty

Excused: Chris

Facilitator:

Note-taker:

Motion approved to accept March and June minutes with changes discussed.

Discussion of 990 form. Amanda explained that there had been a minor entry mistake on financial report, the entry mistake has been corrected and the corrected 990 matches the financial report. Amanda moved and the board approved the motion that as new board members are appointed, they receive instructions so that they fully understand the 990 form. We will also spend time in the next board meeting reviewing the 990 form so that each current board member fully understands the 990. Amanda also discussed her plans to complete an accounting manual that outlines and organizes the financial procedures detailing what each process is and how it is accomplished.

Discussion of Strategic Plan Task Force. Update on current status of task force's progress.

DECISION: Since the board will be reviewing Goals 2 and 3, it was decided that we will use the exact same process for review that has been used by the task force for Goal 1. We will include working on Goal 2 and 3 in future board meetings. Board recruitment will be done as part of this effort.

Discussion on how orientation is working. Eric reported that the Orientation agenda has revised over time and he feels the current agenda is very effective. We have a video that was recorded of an earlier orientation that we can make available to individuals who would like a refresher. Eric also reported on office staffing and how well it is going. Eric will set up a time with current member staffers to get any feedback and suggestions for improvement. Edisa will send out thank you notes to members who are staffing the office.

Report on Tool Library. We need to review process that is used to check out tools. Eric will ask Janet and Lori if they are interested in joining Tool Library committee.

Discussion of Annual meeting. Janet was brought in via phone call. She outlined current plans and we had a general discussion on how to make this year's annual meeting even more exciting and engaging than past meetings. Janet will continue to work with her committee on planning the meetings and report back to the board. The date we discussed is Sept 21st, the location is still undecided.

The next board meeting is August 29th.