

Onion River Exchange
Board Minutes
March 23, 2017

Attendees: Dan, Edisa, Eric, Amanda, Bill (on the phone)
Excused: Chris

Facilitator: Dan
Note taker: Amanda

1. Approved Feb. Board Meeting notes. Notes should be written with an eye to public comment.

2. Game Plan - Update

- Bare Bones /Logistics
 - Office Coverage:
 - Started trying to get more people to cover office.
 - Background checks: Working out new details
 - Katie Emerson is helping with Database management.
 - Tool Library: It started but has not been used much. Committee has dissolved to just Eric. Amanda Joins the committee.
 - Farmer's Market: Janet continues to do the farmers market.
 - SP Implementation (Dan & Amanda) The first meeting for the SPITF will be April 4th, 2017
 - Membership TF (Edisa) Moved with SP Implementation

3. Intergenerational Task Force - Discussion (Postponed)

4. Financial Update (Amanda)

- Reviewed 2016 Financials documents
- **DECISION:** Approved bare bones budget for 2017 (Revenue \$14,412 Expenses \$8,446)
- Treasurer Transfer is done
- **DECISION:** Separation of duties exception approved: Treasurer will be doing bookkeeping until new volunteers are trained. Office staffing will make copies of the checks and Treasurer or Vice Chair will deposit.
- **DECISION:** Purchasing proposal approved- All purchases in excess of \$50 will be delegated to finance committee.

4. Personnel

- Exit Interviews done

6. Development Comm.

- **DECISION:** Board approved the proposal to give the following discount to COOP members: If 3 people join at the same time they will each receive \$5 off for the first year.

7. Other

- Eric is revising the member orientation booklet. 4 new people attended the orientation.
- Brattleboro Idea: getting together with other time banking and organize a central gathering in central Vermont, exchanging newsletters.
 - Eric will be the point person for time banker exchanges.
- Dan: Working on resolving a member complaint.
- Drop box fees; Amanda will search for alternatives.