

ORE Board Meeting Minutes

Wednesday, January 25th, 2017 5:30pm - 7:30pm

Heaton Woods (in library) – 10 Heaton Street, Montpelier, Vermont

Attendance:

Board: Amanda Garces, Dan Towle, Bill Doelger, Edisa Muller, & Eric Bachman

Committee Members: Laura Atkinson

Staff: Heather Kralik, Marci Young

Facilitator: Dan Towle

Note-taker: Edisa Muller

1. Minutes Approved - Dec. 14, 2016 Board Mtg Minutes. DECISION

2. Events

Straight to the Heart (Marci) - Member leader run activity (Lee W.), she has contacted venues, Eric & Dan are looking into whether alcohol at an event can be covered by our liability insurance — Marci had originally proposed a \$25 budget. Changed from a “friendraiser” to a fundraiser, Lee still looking for performers. Need to talk to Lee on where she stands.

3. Other

Update - COOP Mtg (Marci) - Met with Kari (Coop GM), 4 council (& ORE) members. Since then, HMC has had a council retreat and each council member has been assigned, a different council member to discuss time banking with.

1. Kari sent letter back to Bill: Next Steps that HMC suggests:
2. ORE COOP “Link” (Robin)
3. Feature ORE in a “partner spotlight” - need ORE’s role in the community and why members should get involved in the community
4. Will finish conversation on other initiatives once HMC finishes their own discussions about member discounts. 3.5 Grant Update (Heather)

4. Fundraising

2012 — REACH had a professional Grant Writer, was on staff wrote large grants (veterans-10k & Home Depot). 2013-2015, received many grants for programs (Efficiency Vt-8.5k, work

in people's homes, staffing, weatherization, Home Depot Grant, Circle of Care Grant, Member Leader Grant). 2016- Would just focus on writing organizational grants. Faced some issues as not up-to-date profit and loss. Grants are mostly given for programs. Grant Committee met today — Katerina Mack has agreed to write one grant moving forward. Sue Raccaneli wants to be an editor. Not clear yet on John P.'s role. Currently working on grant spreadsheet with information that will help someone understand the mission of organization, etc. Dan & H working on follow up with current grants. The tone that we set is important for granters. 6 outstanding grants (about 13k). There are +/- grants that we consistently get and need to submit (City of Montpelier, Ben&Jerry's..).

5. Personnel

Thank you SO MUCH Marci & Heather — Flowers can not cover how appreciative we are for all your amazing work and dedication. Heather, have an amazing time in Cuba!!!

6. Game Plan - Update

Two concurrent initiatives

- Accelerated SP Implementation / ORE Transformation
 - Task Force/New Comm Updates - brief:
 - Membership TF - Intergenerational (Laura)
 - - Considering members have a “trial run” and getting hours donated by members with “a large number” of hours, facing the issue that they don't have “background checks”, considering “referrals” by other members... considering what Elders could offer (friendly phone calls) & what they would need (gardening, shoveling, high demand services...). Will be meeting with Heaton Woods, following up with River Rock school.
 - Tool Library TF (Eric) - Eric will be helping out with Tool Library & Office coverage on Thursday mornings. All tools have been bought.
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- Bare Bones
 - Review Spreadsheet & Tasks — Have Wednesday & Thursday almost covered.
 - Diane Danforth - Eric requested template...
 - Bern/ CW Mentor — Janie Rath & Steve Bailey would be good CW mentors. Dan will follow up.
 - New Member Orientation - Laura Atkinson, Eric Bachman interested in
 - Angie Babbit - Eric will follow up in regards to what she is doing with “matchmaking”.

7. Communication to Membership at Large (Edisa) / Staffing Recruitment

1. Mailing - letters finished yesterday & mailed today.
2. Joan - Started Renewal Phone Calls yesterday, already have one volunteer aligned.

8. **Financial** Update (Eric)

Book Keeping & Filing: Eric is still working on petty cash, finished by first week of Feb. Once accountant puts everything on quickbooks online, Amanda can take over the bookkeeping. Once Amanda takes the books on, we'll be getting help from membership/board (temporarily) to ensure that roles are distributed.

- Tonight Dan & Eric will finish reconciliation and send to accountants.
- Need to make sure we send in the 1099 by Jan 31st.
- Eric will set up a meeting with the Accountants.
- Financial Update — no change since last report.

9. **Other**

TBUSA (Eric) - Dan will be cooking dinner/pot luck at his house Jan. 31 (6:30) to meet with Kenny (TBUSA), let him know if you are able/interested in attending.

Next Board Meeting: **To be Confirmed, Wed. Feb 15th, Thurs, Feb. 16th.**