



46 Barre Street, Montpelier, VT 05602

[info@orexchange.org](mailto:info@orexchange.org)

[www.orexchange.org](http://www.orexchange.org)

802-661-8959

## Membership Registration & Agreement Form

Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Town \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address, if different: \_\_\_\_\_

Phone: (H): \_\_\_\_\_ (C): \_\_\_\_\_

Email: \_\_\_\_\_

How did you hear about us?

Newspaper  Poster  Radio  Current Member: Who? \_\_\_\_\_

ORE requests the permission to perform the following background checks: VT Adult and Child Abuse Registry, National and VT Sexual Abuse Registry and the VT Criminal History Check. Please fill out the background check form found at the end of this agreement. Do you give your permission for these background checks to be performed? yes no If no, please comment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Annual Membership Dues

Dues are paid yearly according to your joining date (individual dues \$25 a year, household dues \$40 a year, organization dues \$100 a year. Options available if cost is prohibitive. ORE depends on these dues to pay staff, rent/phone/insurance, and technology costs.

Individual: \$ \_\_\_\_\_ Household: \$ \_\_\_\_\_

Donations welcome!:  \$ \_\_\_\_\_ (all donations are tax deductible)

(Please contact our office if the Membership Dues cause financial hardship.)

All dues and donations go to the support of the Onion River Exchange, a 501(c)3 non-profit organization. Make checks out to Onion River Exchange or go to [www.orexchange.org](http://www.orexchange.org) to pay using PayPal.

#### STAFF USE ONLY

- Enrollment Form \_\_\_\_\_
- Newsletter
- Picture
- Orientation \_\_\_\_\_
- \$25 \_\_\_\_\_ Check or cash (circle one)
- Time, completed \_\_\_\_\_

#### Background Result OK? Yes/No

- Excluded: Yes No
- VSOR: Yes No
- AHS Date submitted: \_\_\_\_\_
- Ch: Yes No Adlt: Yes No
- VCIC: Yes No

Membership activated \_\_\_\_\_

Referral credit given:

Please write 3-5 sentences about yourself. Include the skills and talents that you'd like to offer other Members (this will get added to your ORE Profile). ORE is looking for Members to specifically help out in the following areas; some of these requests are for Members, some for ORE specifically. Please check those that you might be interested in.

---

---

---

---

Companionship  
Driving/rides

Cooking  
Decluttering/cleaning

**Work towards a sustainable  
ORE!**

- Help start an ORE Hub in your area!  Poster in your town for ORE
- Organize a fundraiser  Write grants
- Assist with office work  Media calendar updating
- Circle of Care (see below)  Assist Members without internet
- Tabling at local events for ORE, example: farmer's markets
- Technology assistance for ORE (**Please circle:** help maintain websites, Drupal knowledge, accept calls for help with computer/printer/random technology needs)

**Circle of Care:** In 2014, ORE partnered with Home Share Now! and RSVP to collectively help Home Share participants stay living in community. Check the box above if you may be interested in offering assistance within Circle of Care. Common requests are companionship, rides, cooking, and cleaning. Connect with ORE staff for more information.

**By signing this document,** I agree to abide by the terms of the ORE Participant Agreement Form, which follows this document (**PLEASE read and keep**). I understand that failure to abide by the terms and content of this document could be cause for my dismissal from participation in ORE.

\_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_

Signature of parent/guardian if member is under 18 years of age

**Personal Information and Publication Consent:**

yes  no

I consent to the use of my name, image, quotations, and/or exchange stories about me in ORE-related projects, publications and media. I release ORE and its affiliates, Members, agents, and staff from any liability resulting from the public use of these images and/or information.

\_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_

Signature of parent/guardian if member is under 18 years of age

**Adult Protective Services, 103 S. Main Street, Ladd Hall, Waterbury, VT 05671-2306**  
**AND**  
**Child Abuse Registry Unit, 103 S. Main Street, Waterbury, VT 05671-2401**

**FORM C**

**CONSENT FOR RELEASE OF REGISTRY INFORMATION**

This form is for use with the ON-LINE registry checking system ONLY

This consent form must be filled out completely and signed by the current employee, prospective employee, contractor or volunteer and kept on file at the requesting organization. The Agency of Human Services reserves the right to audit these consent forms at any time.

**Volunteer Information**

Full Name: \_\_\_\_\_  
                    LAST                            FIRST                                    Middle Initial

Address: \_\_\_\_\_

Last four digits of social security number: XXX-XX-\_\_\_\_\_

Phone number: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Place of Birth (City, State, Country): \_\_\_\_\_

Other FIRST names I have used, if any (i.e. Nicknames, Aliases): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other LAST names I have used, if any (i.e. Maiden Names, Aliases): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby authorize release of any information of reports of abuse, neglect or exploitation substantiated against me and contained in the Vermont Adult Abuse Registry and/or the Vermont Child Protection Registry to:

Onion River Exchange Time Bank

\_\_\_\_\_  
Volunteer Signature (typed signature OK) Date

# **Onion River Exchange (ORE) Participant Agreement Form**

**\*\*Please keep this sheet for your records.\*\***

- 1)** I understand that my participation in ORE is *voluntary* and that I am able to discontinue my ORE membership at any time for any reason.
- 2)** I understand that my name, telephone number, e-mail address, and information about my service offers and requests will be published in the ORE Member services directories (on paper and on Community Weaver, the ORE online exchange program) and shared with other ORE Members, unless I specify otherwise.
- 3)** I understand ORE is not an agent of any Member, neither the Giver nor Receiver of any service or exchange. ORE staff provides the opportunity for the Members involved to come together and work out a mutually acceptable transaction.
- 4)** Since any agreement shall be made by and between the Members involved in the transaction, ORE cannot guarantee the performance of any Member. ORE, its affiliates/subsidiaries/staff, whether individually or in a group, will not be held responsible and will not assume any liability for claims, damages, or any other consequence which may arise from this arrangement. Nor are any credits guaranteed beyond the members' good faith.
- 5)** I agree to hold ORE, its affiliates/subsidiaries, staff and/or agents harmless from any and all claims or liabilities arising out of ORE membership.
- 6)** I understand that if I use my personal vehicle in the course of my service for ORE, I must have a current valid driver's license and I must keep vehicle insurance in force at least in an amount equal to the minimum limit required by Vermont law.
- 7)** I understand and agree that I must hold all Members' health and personal information in confidence and that intentional or involuntary violation of that confidentiality could result in dismissal from ORE.
- 8)** I understand that ORE does not assess Members' skills and I agree that if requesting a service requiring a licensed professional I must only accept service from a licensed professional. Further, I agree that if I am providing a service that requires a professional license, I have a valid current license in that field.
- 9)** I understand that ORE does not guarantee the fulfillment of any request, nor that any offer of service will be utilized.

**10)** I understand that there is an element of risk involved in participation in ORE and accept that all activities are on a voluntary basis and entirely at my own discretion.

### **11) Our Ethics Policy**

ORE is dedicated to promoting and building enduring and peaceful connections within its organization and within the community it serves. It is ORE's intent to reflect this within its membership, its own operation, and its Board and committee structure. ORE also recognizes that within any organization it is possible for conflict to arise among members; therefore, please see the ORE Grievance Procedure posted on our website and on Community Weaver for guidelines on dealing with any such conflict or grievance that may arise.

All members that sign up for ORE are expected to adhere to and abide by the following principles in conducting themselves with one another and in all actions representing ORE:

- respect
- peaceful coexistence
- listening
- safety
- cooperation
- equitable sharing of time and ideas

### **12) Steps to a Good Exchange**

ORE asks all Members to do the following to ensure good exchanges.

- Clarify, communicate and confirm all details before an exchange happens: How much time will be exchanged? Is there cash involved (material costs should always be paid by the receiver of service)? What level of skill is needed?
- Respond quickly when another Member reaches out to you, within 48 hours if possible.
- Post offers and requests on Community Weaver, ORE's online exchange program, and keep your contact information and offers/requests up to date.
- Log your earned hours. It is generally the giver of service that logs the hours.

**PLEASE KEEP THIS PAGE & READ IT;  
IT WILL MAKE YOUR ORE EXPERIENCE WAY  
MORE FUN!**